

Purtop Systems
Roofing & Decking

Care & Maintenance

ACTION	FREQUENCY	TASK
Roof Cleaning	Annually	<ul style="list-style-type: none"> <input type="checkbox"/> Remove all debris, leaves, dirt build up from roof drains & gutters. <input type="checkbox"/> Make sure all drainage outlets are free and clear.
Vegetation	Annually	<ul style="list-style-type: none"> <input type="checkbox"/> Ensure all over hanging trees and vegetation is cut back and maintained.
Roof Inspections	Year 1 Year 3 Year 7	<ul style="list-style-type: none"> <input type="checkbox"/> Roof inspections need to be completed by the approved MBP (NZ) Limited applicator. <input type="checkbox"/> The roof areas are inspected checking for damage.
Deck Cleaning	Annually	<ul style="list-style-type: none"> <input type="checkbox"/> Remove all debris, plant matter, and general dirt build up from dropper drainage and gutters. <input type="checkbox"/> Make sure all drainage points are free and clear. <input type="checkbox"/> Wash down using only a low pressure method, with light detergent and a soft broom.
Deck Inspections	Year 1 Year 3 Year 7	<ul style="list-style-type: none"> <input type="checkbox"/> Balconies and decks with installed timber raft or tile and pedestals stands need to be checked for damage and cleaned beneath using the above method.
New Work or Systems Completed by Other Trades	As Installed	<ul style="list-style-type: none"> <input type="checkbox"/> Any new system or works completed by other trades need protection from damage. <input type="checkbox"/> Rigid projection boards or similar need to be used. <input type="checkbox"/> Notification is required before any additional work is to take place.
Repairs When Required	As Required	<ul style="list-style-type: none"> <input type="checkbox"/> Repairs need to be conducted by the original installing applicator, only using MBP (NZ) Limited compatible materials. <input type="checkbox"/> If the original installing company is unavailable, please contact MBP (NZ) Limited for a suitable alternative applicator.

Record of Maintenance

YEAR	DATE	APPLICATOR	CONTRACTOR COMMENTS	SIGNED
1				
3				
7				